

Workplace Observation Form (Visit #1)	
Your Name:	Ahmad El Samadi
Date/Duration of Observation :	2/2026
Name of Company Observed:	First Gulf Company
Number of Employees You Saw:	10
Type of Industry: (e.g.: Manufacturing, Hospitality, IT, Service)	Engineering Services/consulting
What the Company Does: What services do they offer, what do they make, what do they do?	They design theatres ^{Theatres} for shows & other engineering projects
Tasks Observed: What tasks/work do you see taking place?	Engineers working as a team to keep the work going, workers building and designing
Skills Observed: What skills do you see being used?	Communication skills between employees in meetings, visiting etc.
Working Hours: What are start and finish times? What are tea and lunch break times?	Typically from 9am to 5pm Lunch/prayer break times at 2pm
Employee Interaction: Can you observe how employees interact with each other? Describe what you see.	Employees interact with each other with respect and laughter sometimes which reflects good communication in the work place
Employee Satisfaction: Do the employees look happy, like they are enjoying their job? Explain why you think this.	Yes, employees looked happy and satisfied with their type of work, since they work as a successful team.
Customers: Who are the main customers?	Clients/consultants, event event production companies, production designers, event promoters, etc...
Customer Service (1): What did you notice?	Respect and welcoming
Customer Service (2): Did you observe any good or bad interactions with customers?	Good customer service such as understanding what customer needs, understanding, visiting etc.
Main Relevant Jobs Observed (1): List a job you observed. Briefly, what does this job involve?	An electrical engineer, who actually gave me a tour around the company, is the company's the projects main importance

Main Relevant Jobs Observed (2): List a job you observed. Briefly, what does this job involve?	Civil engineers which includes the main mapping & building of the stages
Main Relevant Jobs Observed (3): List a job you observed. Briefly, what does this job involve?	CEO of the company, who focus on business growth and most financial decisions
Main Equipment Observed: List and explain some of the main equipment you saw?	Employers' PC's, desks, meeting tables, printers, whiteboards, and complicated stuff in the electrical rooms ②
Devices that Were used for Customer Service: What devices were used when the staff interacted with customers?	Desks, desktops, desk phones, monitors, etc..
Workplace Safety (1): Did you see any health and safety signs? Describe and draw them on the back of this form.	Yes, many precaution signs were seen during my visit to one of the stages, since workers were doing their risky jobs
Workplace Safety (2): Did you see any safety clothing? Describe it.	workers wore red/yellow safety vest Hats, safety glasses, etc..
Dress Code: What do you notice about how the workers are dressed?	Workers typically wear differently from engineers, as mentioned above
Workplace Energy: Does this look like a fun or interesting place to work? Why/why not?	It's a great company with good and friendly customer service, working places etc..
Possible Work Experience Opportunities: Do you think there might be work experience or internship opportunities here? Why?	As a communications engineer, RF coordination, wireless intercom systems and more opportunities are available
Manager or Supervisor's Name: List here if you were able to get this information.	